

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**APRIL 16, 2024 - 6:00 pm**

The City Council will hold a regular scheduled meeting at Commerce City Hall, 1119 Alamo Street, Commerce Texas at 6:00 pm on April 16, 2024.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda
  - a. Acceptance of Minutes:
    - Commerce Economic Development Corporation Meeting - January 24, 2024
    - Parks & Recreation Advisory Board Meeting - February 14, 2024
    - Board of Adjustment Meeting- March 19, 2024
    - City Council Regular Meeting - March 19, 2024
    - Building Standards Commission Meeting- March 21, 2024
  - b. Consider and Take Action on:
    - A Resolution Approving a Neighborhood Empowerment Zone Agreement for the Property Located on 905 N. Neal Street (Property ID #54297) with Luanne Huffman; Authorizing the City Manager to Execute all Necessary Documentation.
5. Presentation to City Council by members of the Public. (To be conducted as close to 6:05 p.m. as possible with a three-minute limit per person. Public Comments will cease at 6:20 p.m. This period is reserved for citizens to discuss items not on the listed agenda. The response to Public Comments will be limited to: 1) A statement of fact or policy; 2) Direction to take up the issue with a city staff member; 3) An offer to place the item on a future Council Agenda.
6. COUNCIL COMMENTS  
Pursuant to Texas Local Government Code 551.0415(b), The purpose of this section is to allow the Mayor and each City Council Member the opportunity to announce city events/community interests and request that items be placed on future City Council agendas.  
**City Council Comment Guidelines:**
  - Expression of thanks, congratulations, or condolences.
  - Information regarding holiday schedules
  - An honorary or salutary recognition of a public official, public employee or other citizen. (Except that a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision)
  - A reminder about an upcoming event organized or sponsored by the governing body.
  - Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body or an official or employee of the municipality or county; and
  - Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting the agenda.
7. Updated and Discussion related to the release of applications and timeline for Hotel Occupancy Tax (HOT) Allocation grants by the City Council of the City of Commerce for Fiscal Year 2025.  
- Howdy Lisenbee, City Manager
8. Presentation of & Discussion related to a Draft of the City's 2024 - 2027 Strategic Plan.  
- Howdy Lisenbee, City Manager
9. Presentation, Discussion and Possible Action on a Resolution Accepting the Financial Audit for the Fiscal Year ending September 30, 2023 ('FY 2023').  
A -Melissa Lynch of Scott, Singleton, Fincher & Co. PC CPA

10. Discussion and Possible Action on a Resolution Awarding a Contract to Superior Equipment Solutions, LLC out of Mt Vernon, Texas for the Construction of the Bishop Street Lift Station project in the amount of \$232,673.67; and Authorizing the City Manager or his Designee to Execute Necessary Documentation.

Â - Timothy Jones, Director of Public Works

11. **First Reading-** Consideration and Possible Action on an Ordinance amending Ordinance 2022-12 regarding Chapter 90, 'Traffic and Vehicles,' Subsections 90-101 (a)(2) and (a)(3) of the Code of Ordinances of the City of Commerce to amend the official Traffic Parking Map and the official Traffic 'No Parking' Map to designate a 'No Parking Zone' on both sides of Sycamore Street, beginning at Park Street on the north side, and removing the prior exclusion which exempted the south side of the roadway directly in front of 1011 Sycamore (Property ID #54366) from the 'No Parking' designation, and starting 57 feet from the intersection on the South side, and continuing east to the railroad tracks; Providing a Penalty and Providing for an Effective Date.

- Howdy Lisenbee, City Manager

12. **First Reading-** Discussion and Possible Action on the Adoption of an Ordinance amending appendix "C", "Fees, Rates & Charges" of the City of Commerce Code of Ordinances Fee Schedule and Providing an Effective Date; Specifically fees related to Animal Services provided by the City of Commerce Animal Shelter and fees related to Parks & Recreational Programs provided by the City of Commerce.

- Brandon Wooton, Animal Control Officer

13. **First Reading -** Discussion and Possible Action on an Ordinance Establishing a Drug-Free Zone within the City of Commerce.

- Kalei Beelitz, Police Chief

14. City Manager's Report; discussion of same.

- Public Input Feedback
- Finance Update
  - Sales Tax Analysis
  - Property Tax
- Calendar of Upcoming Events and Meetings
- Personnel
- Projects Update
- Intergovernmental Events & Issues

15. Recess into Executive Session: PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:

§551.087: Discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; OR the offer of a financial or other incentive to a business prospect described by Subdivision (1).

- *Project SS Maple.24*

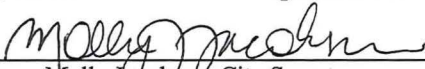
- §551.071 (1) and 551.071 (2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Consultation with Attorney regarding pending or contemplated litigation.

16. Reconvene into Open session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider any action, if any, on matters discussed in Executive Session.
17. Adjourn.

*If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Council will convene in such executive or closed session in accordance with the following: 1) VTCA Government Code 551.071 - Consultations with legal counsel concerning pending or threatened litigation or matters where counsel's duty to the City conflicts with the Open Meetings Act; 2) VTCA Government Code 551.072 -Deliberations regarding the purchase, sale, lease or exchange of real property; 3) VTCA Government Code 551.073 - Deliberations regarding prospective gifts or donations; 4) VTCA Government Code 551.074 -Deliberations regarding personnel of the City; and 5) VTCA Government Code 551-076 - Deliberations regarding the deployment of security devices or the implementation of security policy.*

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at City Hall of the City of Commerce, Texas, 1119 Alamo Street, on or before the 12th of April at or before 5:00 p.m.

  
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Molly Jacobsen, City Secretary

\*\*\*Commerce City Hall is wheelchair accessible / Accessible parking spaces are available \*\*\*