

SPECIAL MEETING MINUTES
City Council – Special Meeting
August 4, 2020 – 6:00 p.m.

PRESENT: Mayor Wyman Williams, Mayor Pro Tempore Gene Lockhart, Council Members Anthony Henry, Beckey Thompson and Stephanie Muller

STAFF PRESENT: Interim City Manager Ned Muse, City Attorney Charles Anderson, City Secretary Molly Jacobsen, Finance Director Jamie Campbell

ABSENT:

1. Call to order:

Mayor Wyman Williams called the meeting to order at 6:00 p.m.

2. Presentation of the Fiscal Year 2021 Proposed Operating Budget.

Interim City Manager Ned Muse reminded the Council of the priorities they set forth at prior meetings for Fiscal Year 2021 which include:

- Maintain Good Stewardship of Public Funds and increase transparency.
- Improve and maintain community infrastructure.
- Update and implement modern City Ordinances to prepare for growth.
- Develop long-term plans for development and growth.

A broad overview of the General Fund was provided along with the primary sources of revenue for the General Fund. The proposed property tax rate of \$0.82 per \$100 of assessed valuation was discussed as well as the new “Disaster Rate.” The City will budget 97% of its tax levy for FY 202 and sales tax collections will remain budgeted at \$1,000,000.00.

Taxable new construction came in at \$3.2 million this past year, with \$1.4 million of that being single-family residential home.

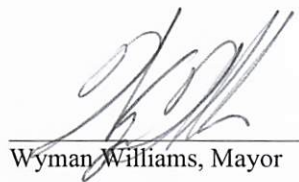
A broad overview of the Public Utilities Fund was discussed which included the beginning and projected ending balances of all funds for Fiscal Year 2020.

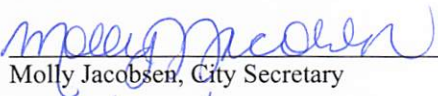
Adjustments in personnel for this year’s budget was discussed which include removing the Community Development Director position while continuing to fund the Assistant City Manager position. Restructuring of the municipal court staff was proposed with the reduction of 2 part-time employees to one, full-time employee. The position with the court being removed from the budget will be offered another vacant, full-time position which is currently available in the City. A reclassification of the City Secretary position will include the title of Human Resources Director and an associated promotion within the Step & Grade system. The position of Administrative Lieutenant will replace the Administrative Sergeant position at the Police Department. The step and grade system implemented last year will remain in place with every employee budgeted to receive a step-up from their current pay.

The calendar of upcoming budget hearings and tax rate hearings was discussed with dates of August 18th and September 8th for tax rate hearings and a final budget hearing on September 15th.

3. Adjourn.

Council Member Beckey Thompson made the motion to adjourn the meeting at 6:37 p.m. Council Member Stephanie Muller seconded the motion, resulting in a unanimous vote to adjourn.

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7 Molly Jacobsen, City Secretary
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9 04/20/2021
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