

SPECIAL MEETING MINUTES
City Council – Special Meeting
September 29, 2020 – 6:00 p.m.

PRESENT: Mayor Wyman Williams, Council Members Anthony Henry & Beckey Thompson

ABSENT: Mayor Pro Tempore Gene Lockhart, Council Member Anthony Henry

STAFF PRESENT: Interim City Manager Ned Muse, City Attorney Charles Anderson, City Secretary Molly Jacobsen

ABSENT:

1. Call to order:

Mayor Wyman Williams called the meeting to order at 6:01 p.m.

2. Consent Agenda:

a. Acceptance of Minutes:

- City Council Special Meeting Minutes- August 25, 2020

b. Consider and Take Action on:

- Motion Authorizing an updated agreement between the City of Commerce and Tyler Technologies, Inc. (Incode 9.1) for a Software as a Service Agreement.

Council Member Stephanie Muller made a motion to accept the consent agenda. The motion was Seconded by Council Member Anthony Henry and the vote carried unanimously.

3. Consideration of an Ordinance Amending “Ordinance No. 19-11” which Adopted the Fiscal Year 2019-2020 Budget, providing for the adoption of amendments to the FY 2020 Budget thereto as set forth in Exhibit “A”; and providing for an effective date.

Finance Director Jamie Campbell stated that this item is related to the current fiscal year budget, which ends tomorrow. Any funds which exceed their originally budgeted for expenses, this amendment would provide for an amendment to reflect that change that deviates from the approved 2020 budget.

There were 3 amendments to the Fiscal Year 2020 budget. The General Fund and Public Utilities Fund both came in under budget. The expense side of the equipment replacement fund is being adjusted by \$9,000 because the City had to acquire a 911 recorder which was not previously budgeted for. However, the NCTCOG will likely be reimbursing the city for that cost. The grant fund is being adjusted due to the fact that last year, the City did not adopt an expense level for this fund. So expenses of \$104,000 used thus far for Centennial Park, the NIBRS grant, the airport Taxiway Extension, and CARES funding. The final amendment was related to a payment that was missed for the Commerce Water District in the amount of \$190.

Council Member Beckey Thompson made a motion to amend Ordinance 19-11. Council Member Stephanie Muller seconded the motion and the vote carried unanimously.

4. First Reading- Discussion and Possible Action on the Adoption of an Ordinance amending appendix “C”, “Fees, Rates & Charges” of the City of Commerce Code of Ordinances Fee Schedule and Providing an Effective Date.”

1 Finance Director Campbell discussed that the trash rates have been adjusted in the fee schedule to
2 reflect the agreed upon 15% increase in rates. Other changes were related to Community
3 Development and charges to citizens for permits and inspections.
4

5 Council Member Anthony Henry moved to approve this Ordinance on the first reading. The
6 motion was seconded by Mayor Pro Tem Gene Lockhart and the vote carried unanimously.
7

8 **5. Recess into Executive Session:**
9

10 • **§551.074: To deliberate the appointment, employment, evaluation, reassignment,**
11 **duties, discipline, or dismissal of a public officer or employee (City Manager).**
12

13 • **§551.071 (1) and 551.071 (2): Consultation with Attorney on a matter in which the**
14 **duty of the attorney to the governmental body under the Texas Disciplinary Rules of**
15 **Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open**
16 **Meetings Act and Consultation with Attorney regarding pending or contemplated**
17 **litigation.**
18

- 19 • *Solid Waste Contract with City Sanitation*
- 20 • *Potential Interlocal Agreement with the City of Cooper regarding*
- 21 *Intake of Animals*
- 22 • *Potential Interlocal Agreement with West Tawakoni regarding*
- 23 *narcotics K-9 purchase*
24

25 Council Member Anthony Henry made the motion to adjourn the meeting at 6:13 p.m. Council
26 Member Stephanie Muller seconded the motion, resulting in a unanimous vote to adjourn.
27

28 **6. Reconvene into Open session: In accordance with Texas Government Code, Chapter 551, the**
29 **City Council will reconvene into Regular Session to consider action, if any, on matters**
30 **discussed in Executive Session.**
31

32 The council came out of executive session at 6:40 p.m. The council reconvened into open session
33 at 6:45 p.m.
34

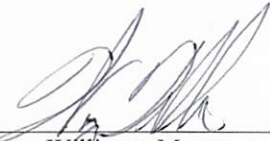
35 Council Member Stephanie Muller moved to authorize the Mayor to execute the contract between
36 the City of Commerce and City Sanitation. The motion was seconded by Mayor Pro Tem Gene
37 Lockhart and the vote carried unanimously.
38

39 Council Member Stephanie Muller moved to approve the purchase of a K-9 unit from the City of
40 West Tawakoni and direct the City Attorney to prepare the interlocal agreement between the two
41 cities and authorize the Mayor to sign any necessary documentation. The motion was seconded by
42 Council Member Beckey Thompson and the vote carried unanimously.
43

44 Council Member Stephanie Muller moved to authorize the Mayor to execute an employment
45 agreement between the City of Commerce and Howdy Lisenbee for the position of City Manager
46 of the City of Commerce. The motion was seconded by Council Member Anthony Henry and the
47 vote carried unanimously.
48

49 **7. Adjourn.**
50

51 The Council adjourned at 6:43 p.m.
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1 
2 _____
3 Wyman Williams, Mayor

4 
5 _____
6 Molly Jacobsen, City Secretary

7 11-18-2020
8 _____
9 Date

10 CityCouncilMeeting/2020/November/November17/09.29.2020.SPECLMTGMINIS